

# Management Fees (Gainesville)



## **Set-Up & Marketing Fees**

\$350.00 which breakdowns as follows:

- \$125.00 one time administration fee to set up your account
- \$225.00 three months of internet and intranet advertising while property is vacant - \$75.00 per month. (If the property is leased during the last two month period, then remaining funds will be credited to the owner's account.)

## **Monthly Management Fee**

We offer a variety of packages for you to choose from. These packages range from “*non-management*” with a fee of one months rent to *complete management* at 12% of the monthly rent.

## **Leasing Fee**

A leasing fee of 50% of one full month's rent for acquiring, screening, and renting the property is due when a tenant has been procured and a lease is executed, whether found by BPMI or the owner.

## **Renewal Fee**

It is our job to keep good tenants in your property. When a tenant renews their lease we charge a \$250.00 renewal fee.

## **Attorney's Fees**

Professional legal counsel prepares all of our leases. Prevention is the best method of protecting your assets. A professionally prepared lease prevents tenants from taking advantage of your property. For this service we have pre-negotiated a \$75.00 lease preparation fee.

## **Assessment Fee**

Our lease is structured to save you money and protect your equity. In order to better monitor and protect your property we recommend you authorize the Bosshardt Property Management, Inc. to conduct quarterly or semi-annual inspections on the property at a cost of \$75.00 per assessment.

## **Re-Key Fees**

Locks are changed at the property both at lease beginning for the first tenant and between each tenant thereafter at Owner's expense. The fee is based on the number of doors needing re-keying.

## **Tenant Fees**

Bosshardt Property Management, Inc. collects and retains 100% of all “fees” charged to the tenants.